

Hamilton City Council – Three Waters Approved Contractor Work Pack – Checklist

This checklist is for the Connections Team to confirm that all required information is received for the connection works included in the Connection Application.

Checklist Items

		contact
Three Waters Connection Application Form	<input type="checkbox"/>	
Compliance		
Certified Engineering Design Plans	<input type="checkbox"/>	
Copy of Environmental Consents (if required)	<input type="checkbox"/>	
Copy of approved sediment erosion control plan	<input type="checkbox"/>	
Copy of approved construction management plan	<input type="checkbox"/>	
Approved Traffic Management Plan	<input type="checkbox"/>	
Corridor Access Permit	<input type="checkbox"/>	
Check starts date and duration of works are consistent with work timing	<input type="checkbox"/>	
Before u dig application	<input type="checkbox"/>	
Contractor Works Methodology	<input type="checkbox"/>	
Inspection Test Plan (ITP)	<input type="checkbox"/>	
Duration of work:	<input type="checkbox"/>	
Proposed start date	<input type="checkbox"/>	
Proposed finish date	<input type="checkbox"/>	
Evidence of Work Safe Notification (if required)	<input type="checkbox"/>	
Kiwi Rail Approval (if required)	<input type="checkbox"/>	
Waka Kotahi NZTA Approval (if required)	<input type="checkbox"/>	
Consent to Enter to private property (if required)	<input type="checkbox"/>	
Approved Parks Access Request (if required)	<input type="checkbox"/>	

Approval to Work Around Street Trees	<input type="checkbox"/>	
Copy of the Site-Specific Health and Safety Plan	<input type="checkbox"/>	
Evidence to Confirm Contractor License and Qualification are all current	<input type="checkbox"/>	
Copy of Letter Drop/Notification Letter	<input type="checkbox"/>	
Other Requirements:	<input type="checkbox"/>	

Disclaimer and Conditions

- Council Approval: Submission of this checklist does not constitute approval. All works must be approved by Hamilton City Council prior to commencement.
- Subject to the scope of works required, Council may request additional information.
- Compliance: All works must comply with Hamilton City Council standards, codes of practice, and relevant legislation.
- Liability: The applicant and contractor are responsible for any damage to public infrastructure resulting from the connection works.
- Inspection: Council reserves the right to inspect the works at any stage and may require remedial actions.
- Fees: Applicable fees and charges will be invoiced to the debtor listed in the application. Non-payment may result in delays or cancellation of services.
- Privacy Statement: Information collected in this checklist will be used for the purpose of processing your application and may be shared with relevant departments or contractors.