
Council Kaunihera OPEN MINUTES

Minutes of a meeting of the Council held in Council Chamber, Municipal Building, Garden Place, Hamilton on Thursday 11 December 2025 at 9:31 am.

PRESENT

Chairperson Mayor Tim Macindoe
Heamana

Deputy Chairperson Deputy Mayor Geoff Taylor
Heamana Tuarua

Members

- Cr Andrew Bydder
- Cr Maria Huata
- Cr Leo Liu
- Cr Graeme Mead
- Cr Robbie Neha
- Cr Emma Pike
- Cr Sarah Thomson
- Cr Anna Casey-Cox (Via Audio-Visual)
- Cr Rachel Karalus
- Cr Mesh Macdonald
- Cr Sue Moroney
- Cr Angela O'Leary
- Cr Jamie Strange

The meeting was opened by a karakia by kaumatua Tame Pokaia.

1. Apologies – Tono aroha
There were no apologies.

2. Confirmation of Agenda – Whakatau raarangi take

Resolved: (Cr O'Leary/Cr Pike)

That the Council confirms the agenda, noting that:

- a) Attachment 2 to Item 6 (Chair's Report) is accepted as a late addition. It was circulated to Elected Members under separate cover;
- b) the late report, Item C2 (Property Purchase Approval) is accepted. This report was circulated under separate cover as a late report due to timing of application due dates. It was unable to be deferred to a future meeting due to time constraints; and
- c) the debate time for Item 6 (Chair's report) will be increased to 3 minutes.

3. Declarations of Interest – *Tauaakii whaipaaanga*

Cr Mead declared an interest in Item C2 (Property Purchase Approval) but felt he was not conflicted.

4. Public Forum – *AAtea koorero*

There were no members of the public present to speak in the Public Forum.

5. Confirmation of the Council Meeting Minutes - 6 November 2025

Resolved: (Deputy Mayor Taylor/Cr Huata)

That the Council confirms the minutes of the Council Meeting held on 6 November 2025 as a true and correct record.

6. Chair's Report

Mayor Macindoe spoke to the report noting the induction process, timing of public excluded agenda items and the Mayor's Plan.

Resolved: (Mayor Macindoe/Deputy Mayor Taylor)

That the Council receives the report.

7. Governance Structure Terms of Reference and Delegations for Council and Committees of Council 2025-28 Triennium

The Governance Lead took the report as read. Staff responded to questions from Members concerning the District Licensing Committee, community leases and the appointment process to the Finance and Assurance Committee.

Motion: (Mayor Macindoe/Deputy Mayor Taylor)

That the Council:

- a) receives the report;
- b) approves the Governance Structure Terms of Reference and Delegations for Council, Committees of Council, and Appointments for the 2025-28 Triennium (**Attachment 1** of the staff report) including minor spelling and grammatical amendments;
- c) delegates authority to the Chief Executive to approve applications for temporary road closures and for community leases, except when the Chief Executive determines that the decision should be made by the relevant committee or the Council;
- d) notes that the above delegation to the Chief Executive can approve applications for community leases based on the application meeting the criteria outlined in the staff report;
- e) delegates staff to make minor changes, such as references and name changes, to policies, strategies and plans to reflect the 2025-28 Governance Structure, noting that any significant or material changes required to these documents will be reported back at future meetings of the Council or the relevant committee;
- f) approves staff, in consultation with the Mayor and the Chair of the Finance and Assurance Committee, to undertake an Expressions of Interest/recruitment process and report back to the Council with recommendations for the external skills-based appointee to the Finance and Assurance Committee; and
- g) acknowledges the work of Bruce Robertson and Carol Bellette as the previous Chair and Deputy Chair of the Strategic Risk and Assurance Committee.

Amendment: (Cr Macdonald/Cr Bydder)

That the Council:

- a) receives the report;
- b) approves the Governance Structure Terms of Reference and Delegations for Council, Committees of Council, and Appointments for the 2025-28 Triennium (**Attachment 1** of the staff report) including minor spelling and grammatical amendments;
- c) delegates authority to the Chief Executive to approve applications for temporary road closures and for renewal of community leases, except when the Chief Executive determines that the decision should be made by the relevant committee or the Council;
- d) notes that the above delegation to the Chief Executive can approve applications for community leases based on the application meeting the criteria outlined in the staff report;
- e) requests when temporary road closures are approved by the Chief Executive Elected Members will be informed;
- f) delegates staff to make minor changes to policies, strategies and plans to give effect to the 2025-28 Governance Structure, noting that any significant or material changes required to these documents will be reported back at future meetings of the Council or the relevant committee;
- f) approves staff, in consultation with the Mayor and the Chair of the Finance and Assurance Committee, to undertake an Expressions of Interest/recruitment process and report back to the Council with recommendations for the external skills-based appointee to the Finance and Assurance Committee; and
- g) acknowledges the work of Bruce Robertson and Carol Bellette as the previous Chair and Deputy Chair of the Strategic Risk and Assurance Committee.

The Amendment was put.

The Amendment was declared CARRIED.

The Amendment became the substantive motion and was then put and declared CARRIED.

Resolved: (Cr Macdonald/Cr Bydder)

That the Council:

- a) receives the report;
- b) approves the Governance Structure Terms of Reference and Delegations for Council, Committees of Council, and Appointments for the 2025-28 Triennium (**Attachment 1** of the staff report) including minor spelling and grammatical amendments;
- c) delegates authority to the Chief Executive to approve applications for temporary road closures and for renewal of community leases, except when the Chief Executive determines that the decision should be made by the relevant committee or the Council;
- d) notes that the above delegation to the Chief Executive can approve applications for community leases based on the application meeting the criteria outlined in the staff report;
- e) requests when temporary road closures are approved by the Chief Executive Elected Members will be informed;
- f) delegates staff to make minor changes to policies, strategies and plans to give effect to the 2025-28 Governance Structure, noting that any significant or material changes required to these documents will be reported back at future meetings of the Council or the relevant committee;
- f) approves staff, in consultation with the Mayor and the Chair of the Finance and Assurance Committee, to undertake an Expressions of Interest/recruitment process and report back to the Council with recommendations for the external skills-based appointee to the Finance and

Assurance Committee; and

- g) acknowledges the work of Bruce Robertson and Carol Bellette as the previous Chair and Deputy Chair of the Strategic Risk and Assurance Committee.

The meeting was adjourned from 10.38am to 10.43am during the above item.

The meeting was adjourned from 11.09am to 11.27am.

8. Elected Member Support and Allowances Policy

The Governance Lead took the report as read. Staff responded to questions from Members concerning previous professional development expenditure and process.

Resolved: (Cr Mead/Cr Bydder)

That the Council:

- a) receives the report;
- b) approves the Elected Member Support and Allowances Policy (**Attachments 2** of the staff report);
- c) revokes the Corporate Hospitality and Entertainment Policy (**Attachment 3** of the staff report); and
- d) notes that staff will implement processes to ensure increased transparency and accountability in relation to the Elected Member Support and Allowances Policy.

9. 2026 Schedule of Council and Committee Meetings

The Governance Lead took the report as read. Staff responded to questions from Members concerning clarity of meetings.

Resolved: (Cr O'Leary/Cr Strange)

That the Council:

- a) receives the report; and
- b) approves that the 2026 schedule of Council and Committee meetings (**Attachment 1**) noting that it is subject to change.

10. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987

Resolved: (Mayor Macindoe/Cr O'Leary)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Artificial Turf Development) Good reason to withhold) information exists under	Section 48(1)(a)
C2. Property Purchase Approval) Section 7 Local Government) Official Information and	

) Meetings Act 1987

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to enable Council to carry out commercial	Section 7 (2) (h)
	activities without disadvantage	Section 7 (2) (i)
Item C2.	to enable Council to carry out negotiations	
	to enable Council to carry out commercial	Section 7 (2) (h)
	activities without disadvantage	Section 7 (2) (i)
	to enable Council to carry out negotiations	

The meeting moved into the Public Excluded session at 11.43am.

The meeting was declared closed at 1.11pm.