

PRIVATE PLAN CHANGE 15 SUBMISSION INFORMATION SHEET

PROPOSED PRIVATE PLAN CHANGE 15 TO THE HAMILTON CITY OPERATIVE DISTRICT PLAN: TUUMATA

WHAT IS A SUBMISSION?

Your written comments on the proposed Private Plan Change 15: Tuumata to the Hamilton City Operative District Plan are known as a submission. A submission gives your views on the whole or part of the proposed plan change. Making a submission may influence the final form of the plan change and is one of the main ways you can influence the future of how land and resources are used in Hamilton.

Anyone may make a submission on Plan Change 15; you don't have to be an expert, a resident or ratepayer of Hamilton. You can make a submission provided that your submission does not seek to gain an advantage in trade competition. Where a person is a trade competitor their right to make a submission is limited to where they are directly affected by an effect of a proposed plan change that:

- adversely effects the environment
- does not relate to trade competition or the effects of trade competition.

WHEN CAN I MAKE A SUBMISSION?

We have now publicly notified Plan Change 15 and welcome submissions on the proposed provisions during the submission period from 18 April 2023 to 17 May 2023.

HOW DO I MAKE A SUBMISSION?

To start your submission, make sure you understand the proposed plan change and how it might affect you. Proposed Plan Change 15 is available to view at Council offices in Garden Place, at all the Hamilton City Libraries and online at hamilton.govt.nz/PlanChange15.

Staff are available to discuss any concerns with you and can be contacted on 07 838 6699 then ask to speak with the City Planning Unit or email planchange@hcc.govt.nz.

The easiest way to make a submission is online at hamilton.govt.nz/haveyoursay or complete a hard copy submission form, available at Council offices in Garden Place or all Hamilton City Libraries. Individual letters and emails will be accepted, so long as all required information is included in the submission. Your submission should be concise but cover all points you wish to make. Be specific and use examples where you can, especially if you are requesting Council change the provisions.

Your submission must include the following information:

- To (Hamilton City Council).
- The name of the document you are submitting on.
- Your name, postal address and email so information can be sent to you.
- The specific provisions of the plan change that the submission relates to.
- Whether you support or oppose those provisions or wish to have amendments made and your reasons why.
- The outcome or decision you wish from Council.
- Whether or not you wish to be heard in support of your submission at a Council hearing.
- If others make a similar submission, whether you would be prepared to consider presenting a joint case with them at any hearing (yes or no).
- Signature of the submitter (dated).

Please be aware when providing personal information that submissions will be reproduced and included in Council public documents. These documents are available on Council's website.



**Hamilton
City Council**
Te kaunihera o Kirikiriroa

WHERE DO I SEND MY SUBMISSION?

Submissions can be:

- completed online at hamilton.govt.nz/haveyoursay
- posted to: Freepost 172189, Hamilton City Council, Private Bag 3010, Hamilton 3240, Attn: Plan Change 15 submission
- delivered to Council offices in Garden Place
- emailed to planchange@hcc.govt.nz.

WHAT HAPPENS AFTER I HAVE MADE A SUBMISSION?

Council staff will summarise all submissions following the closing date. This summary will be publicly notified on Council's website, in a local newspaper and printed copies will also be available from Council. Copies of the actual submissions will also be available to the public so that anyone can find out what specific issues have been raised.

Council will then call for further submissions. This is the opportunity to support or oppose another person's submission, even if you didn't make an initial submission.

However further submissions can only be made if:

- you represent a relevant aspect of public interest
- you have an interest greater than the general public has.

CAN I ATTEND A HEARING?

Once Council has received submissions and further submissions, a hearing will be held to consider all submissions. All hearings are open to the public. Hearings will be conducted by a Hearings Panel of specially appointed independent commissioners and one appointed councillor. At the hearing, you will be given a chance to explain your submission and you may be asked questions about your views. If you did not indicate that you wished to speak at a hearing on your submission form, you will not be told of the hearing dates, but your written submission will still be considered by the Hearings Panel. Further information on the hearings for Plan Change 15 will be available at a later date.


WHAT HAPPENS AFTER THE HEARING?

Following the hearing, the commissioners will make their decisions. All submitters will be sent a copy of the decisions and the reasons they were made. The decisions will also be publicly notified. The plan change will be amended from the date the decisions are notified.

As a submitter, you will have a right of appeal to the Environment Court if you are not happy with the decisions. You may refer any matter you raised in your submission to the Environment Court. Once all the submissions and appeals have been resolved the proposed plan change will become operative.

 HamiltonCityCouncil

 planchange@hcc.govt.nz

 07 838 6699

hamilton.govt.nz