

From: [Official Information](#)
To: [REDACTED]
Cc: [Official Information](#)
Subject: Final response - LGOIMA 462125 - [REDACTED] - Notice of motion
Date: Tuesday, 25 March 2025 5:18:46 pm
Attachments: [image001.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.jpg](#)
[image010.jpg](#)
[Infrastructure and Transport Committee PX report 28 November 2024 Redacted.pdf](#)

Kia ora,

Thank you for your Official Information request regarding the Notice of Motion on the Rubbish Removal and Litter Definition.

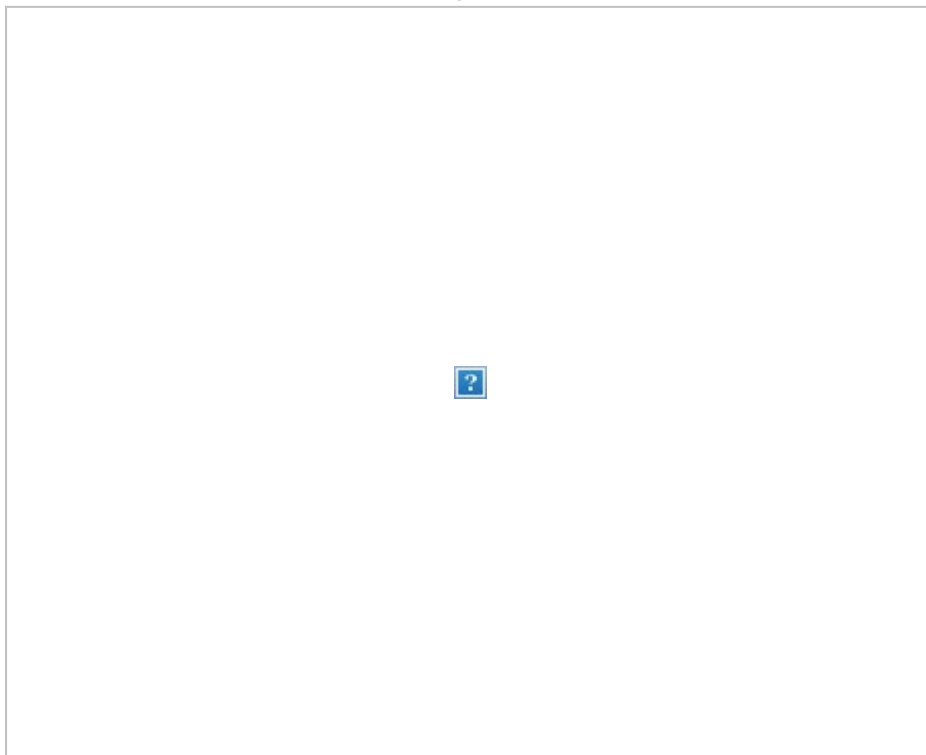
Your Question

The full text of the Notice of Motion, including any supporting documents or reports presented alongside it.

Our Response

This was a Notice of Motion presented to the 8 August 2024. You can find the Notice of Motion material and presentation in the agenda, recording and minutes on our website. Here is a direct link <https://hamilton.govt.nz/your-council/meetings/calendar/detail/infrastructure-and-transport-committee-202408080930>

The Committee resolved the following:



Your Question

Any correspondence, including but not limited to emails and meeting minutes, between

Councillors, Council staff, and external parties regarding this proposal.

Our Response

We have completed an internal search of any correspondence in relation to this request there are over 5,000 emails that have been picked up in the parameters, in order for us to sort through these to see if they are in scope of the request would be substantial for staff. Even if we were to charge you complete this work, this would impact the daily duties of staff so this part is refused under s17(f) of LGOIMA – Substantial collation.

Your Question

A breakdown of the projected costs associated with:

- **Subsidising rubbish removal fees for "disadvantaged" communities.**
- **The report requested to define the term "litter."**
- **The introduction of larger red bins for purchase, including any financial impact assessments.**
- **Any planned payments or "support" for community groups engaged in litter collection.**

Our Response

Because the topic was raised through a Notice of Motion and the decision of Council (see below) to allocate funding from the Waste Minimisation Levy to educational work, substantive work on the topics in bullet points 1 and 4 requested as part of this LGOIMA were not able to be completed by staff.

Attached is a PX report outlining the assessment of an option to introduce larger red lid bins and the high-level costs to introduce larger bins. Please note that the more detailed costings are redacted as well as other commercially sensitive information unrelated to your request under S7(2)(b)(ii) of LGOIMA.

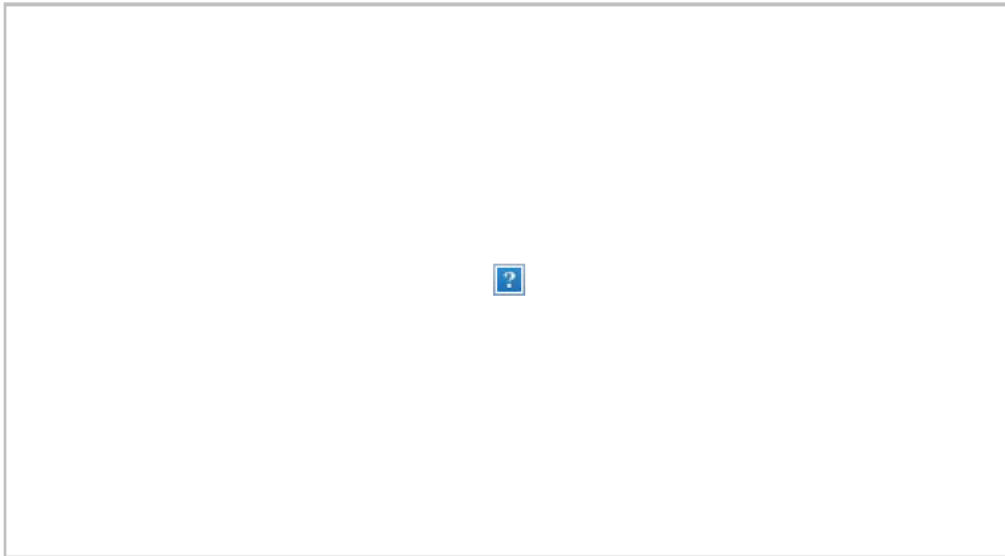
Litter (as defined in the current Council bylaw) is included in the PX report – in response to your request in bullet point 2.

We have also outlined below the relevant reports and resolutions of the committee and council for you.

In response to the notice of Motion the following reports were presented to Members:

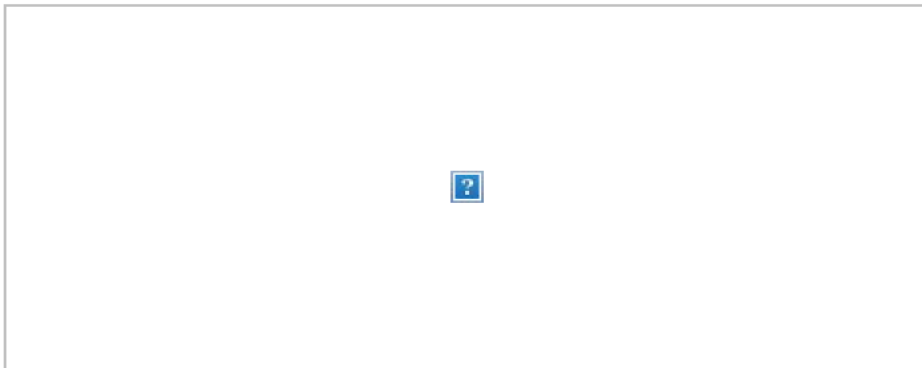
- Illegal Dumping & Litter Improvement Options - <https://hamilton.govt.nz/your-council/meetings/calendar/detail/infrastructure-and-transport-committee-202409260930>

The Committee resolved the following:



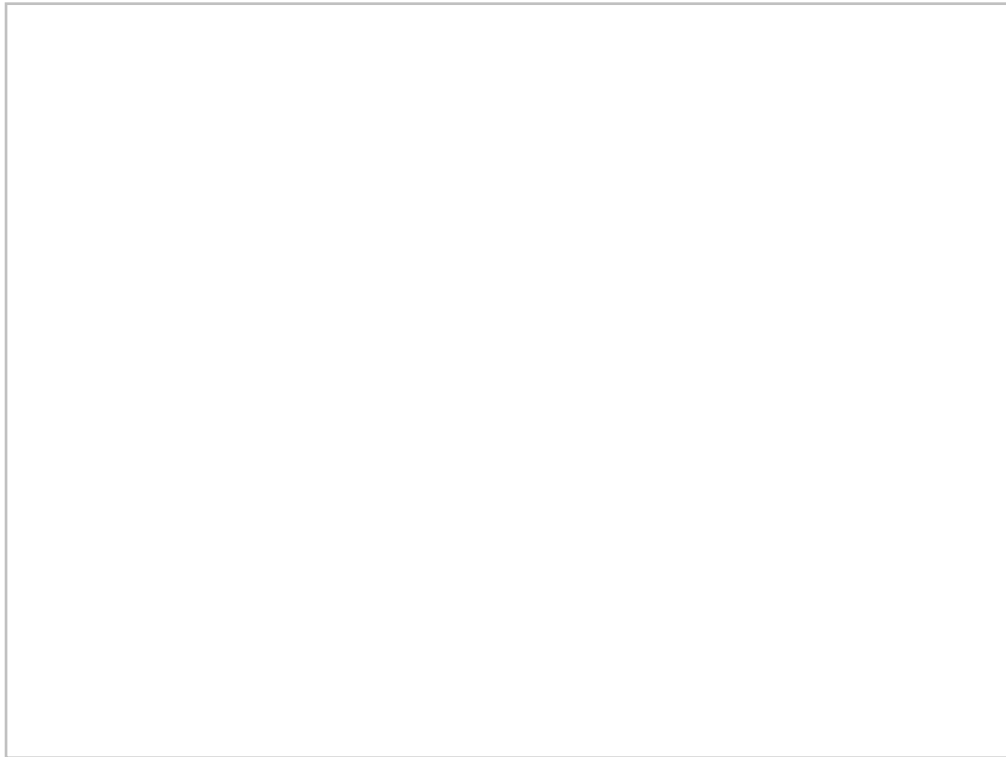
- Illegal Dumping Mitigations - <https://hamilton.govt.nz/your-council/meetings/calendar/detail/infrastructure-and-transport-committee-202411280930>

The Committee resolved the following:



- Illegal Dumping Information Session as a part of the Annual Plan – Possible Additional Changes presentation <https://hamilton.govt.nz/your-council/meetings/calendar/detail/elected-members-briefing-202502050930>
- 2025/26 Annual Plan Draft Budget - <https://hamilton.govt.nz/your-council/meetings/calendar/detail/ordinary-council-202501040930>

Council resolved:



Your Questions

Any analysis, discussions, or criteria used to define "disadvantaged" communities in this context.

Any equity assessments or legal advice received by the Council regarding whether specific ethnic groups would be required to pay while others receive subsidies.

Details of any public consultations, surveys, or stakeholder engagements conducted in relation to this proposal.

Any references in Council planning documents, including the Ten-Year Plan, that relate to or justify the expenditure outlined in this Notice of Motion.

Our Response

Because the topic was raised through a Notice of Motion and the decision of Council (see above) to allocate funding from the Waste Minimisation Levy to educational work, substantive work on the topics requested as part of this LGOIMA were not able to be completed by staff.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi

Keeley Faulkner

Official Information Advisor & Legal Support Officer

Legal services

Governance & Assurance Team | Partnerships, communication & Maaori

Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz



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I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.

From: [REDACTED]
Sent: Tuesday, 25 February 2025 3:48 pm
To: Official Information <officialinformation@hcc.govt.nz>
Subject: LGOIMA

This is a request for official information under the Local Government Official Information and Meetings Act 1987 in relation to the Notice of Motion proposed by Cr. Thomson and Chairperson DM O'Leary at the Hamilton City Council Infrastructure and Transport Committee meeting.

We request the following information:

- The full text of the Notice of Motion, including any supporting documents or reports presented alongside it.
- Any correspondence, including but not limited to emails and meeting minutes, between Councillors, Council staff, and external parties regarding this proposal.
- A breakdown of the projected costs associated with:
 - Subsidising rubbish removal fees for "disadvantaged" communities.
 - The report requested to define the term "litter."
 - The introduction of larger red bins for purchase, including any financial impact assessments.
 - Any planned payments or "support" for community groups engaged in litter collection.
- Any analysis, discussions, or criteria used to define "disadvantaged"

communities in this context.

- Any equity assessments or legal advice received by the Council regarding whether specific ethnic groups would be required to pay while others receive subsidies.
- Details of any public consultations, surveys, or stakeholder engagements conducted in relation to this proposal.
- Any references in Council planning documents, including the Ten-Year Plan, that relate to or justify the expenditure outlined in this Notice of Motion.

We do not wish to cause unnecessary expense or burden for your agency. Should clarification be required, please call or email. Similarly, if a request proves unnecessarily burdensome in form and we are likely to be able to adjust that request to be more specific or better suited to your information systems without losing the benefit of what is sought, please get in touch. If there is likely to be a delay in the assembly or provision of some of the information requested, please provide the balance as it becomes available.

Please specify where relevant whether costs are inclusive or exclusive of GST.

In any place where possible, data that can be presented in an Excel format is preferred to other methods of presentation (e.g., PDF).

To avoid unnecessary printing and postage costs, we ask that you send a confirmation of receipt, the response, and any other correspondence related to this request to this email address. Please refer to “Hamilton City Council Notice of Motion – Rubbish Removal and Litter Definition” in the subject line.

Best,

[Redacted Signature]

Investigations Coordinator | New Zealand Taxpayers' Union | Auckland Ratepayers' Alliance

[Redacted Contact Information]

New Zealand Taxpayers' Union Inc. | Main +64 4 282 0300 | 117 Lambton Quay, Wellington 6011 | PO Box 10518, The Terrace, Wellington 6143 | www.taxpayers.org.nz

Auckland Ratepayers' Alliance | Main +64 9 281 5172 | Unit 6, 143 Quay Street, Auckland 1010 | PO Box 133099, Eastridge, Auckland 1146 | www.ratepayers.nz

We stand for Lower Taxes, Less Waste, and More Accountability across all levels of government. If you like what we do, join the [Taxpayers' Union](#) or the [Auckland Ratepayers' Alliance](#).

Council Report

Committee: Infrastructure and Transport Committee
Date: 28 November 2024
Author: Trent Fowles
Authoriser: Andrew Parsons
Position: Resource Recovery Delivery Manager
Position: General Manager Infrastructure and Assets
Report Name: Illegal Dumping Mitigations

Report Status

This report is taken as a publicly excluded item to avoid the unreasonably, likely prejudice to the commercial position of a person who supplied or is the subject of the information; AND to protect information which is subject to an obligation of confidence and disclosure would likely prejudice continual supply of similar information where it is in the public interest for that information to continue to be available; AND to enable Council to carry out commercial activities without disadvantage; AND to enable Council to carry out negotiations.

Purpose - Take

1. To inform the Infrastructure and Transport Committee on illegal dumping mitigations as identified below:
 - i. Enables households the ability to purchase larger red bins;
 - ii. Options to reduce cost and transportation barriers for households to improve communities' ability to discard rubbish appropriately;
 - iii. Present methods of measuring the levels of litter and rubbish in public areas; and
 - iv. Any further actions that could be considered to reduce litter/illegal dumping in the city.
2. To inform the Infrastructure and Transport Committee on the commercially sensitive costs associate with providing households larger red bins.
3. [REDACTED]

Staff Recommendation - *Tuutohu-aa-kaimahi*

4. That the Infrastructure and Transport Committee receives the report.

Executive Summary - *Whakaraapopototanga matua*

5. At the 8 August 2024 Infrastructure and Transport Committee meeting it was resolved:

That the Infrastructure and Transport Committee:

- a. *request a staff report to be brought to the 26 September 2024 Infrastructure and Transport Committee meeting with high level funding options that:*
 - i. *improves levels of service for litter collection in targeted locations to include bus stops and streets;*
 - ii. *shortens response times cleaning up illegal dumping and increase proactive monitoring for illegal dumping;*
 - iii. *improves support to community led clean-up events; and*
 - b. *request a staff report to the 28 November 2024 Infrastructure and Transport Committee meeting with information that:*
 - i. *enables households the ability to purchase larger red bins;*
 - ii. *has options in reducing cost and transport barriers to households to improve discarding rubbish appropriately;*
 - iii. *presents methods of measuring the levels of litter and rubbish in public areas; and*
 - iv. *any further actions that could be considered to reduce litter/illegal dumping in the city.*
6. Requests in part a) of this resolution were presented to the 26 September 2024 Infrastructure and Transport Committee meeting [\[link to report\]](#). Requests in part b) of this resolution that are commercially sensitive are presented in this public excluded report.
7. An option to provide larger 240litre waste bins to households has been priced by EnviroNZ. Those costs, along with estimates of additional HCC internal costs, were used to calculate a one-off delivery cost and an ongoing annual servicing charge per household as shown below:
- i. One Off Delivery Costs – 240litre Red Lid Waste Bin - [REDACTED]; and
 - ii. Ongoing Annual Servicing Charge – 240litre Red Lid Waste Bin - [REDACTED] per annum.
8. These charges would be additional to the existing rubbish and recycling charges contained in the General Rate.
9. The below table shows an estimated cost to Council based on different rates of uptake of 240litre Red Lid Waste Bin:

	10% Household Uptake 240 litre Red Waste Bin ex GST	20% Household Uptake 240litre Red Waste Bin ex GST
<i>One Off Delivery Costs</i>	[REDACTED]	[REDACTED]
<i>Ongoing Annual Servicing Charge</i>	\$ [REDACTED]	[REDACTED]

10. Changes to the current levels of service to include providing an option for a larger red waste bin for households or an inorganic collection bin would require a variation to the Rubbish and Recycling Contract 16234 and could trigger a Special Consultative Procedure level under the Significance and Engagement Policy.
11. Any increases in the levels of service for kerbside rubbish and recycling are not currently budgeted in the 2024-2034 Long-Term Plan (LTP).

12. [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED] bin or inorganic collection could trigger a Special Consultative Procedure level under the Significance and Engagement Policy, and has not been budgeted for in the 2024-34 LTP.
17. Staff consider that the recommendation in this report has low significance and meet Council's legal requirements.

Background - *Koorero whaimaarama*

18. The Hamilton City Council Waste Management and Minimisation Bylaw 2019 (the Bylaw) defines litter as: 'any refuse, rubbish, animal remains, glass, metal, garbage, debris, dirt, filth, rubble, ballast, stones, earth or waste matter or any other thing of a like nature deposited in a public place'. For clarity, litter includes illegal dumping.
19. Rubbish and Recycling collection and disposal along with illegal dumping collection is a regular activity funded through the 2024-2034 LTP.
20. This report gives background information on:
- i. the red waste bin;
- [REDACTED]
- [REDACTED]
21. This report contains discussion points related to:
- i. providing larger 240litre red waste bins to households;
 - ii. inorganic collection costs; and
- [REDACTED]

Red Waste bin

22. On the 16 August 2018 Council approved [\[link to report\]](#) the Rubbish and Recycling Change Business Case, this included:
- i. 120litre wheelie bins for rubbish, 240litre wheelie bin for mixed recycling, 23L bin for food scraps and a 40L bin for glass;
 - ii. weekly collection of food scrap bins; and
 - iii. fortnightly collection of rubbish, mixed recycling and glass containers.

23. The decision to move to a fortnightly collection of one 120litre wheelie bin for rubbish was based on waste assessments and community consultations conducted in 2016-2017 [[link to report](#)]. These showed residents wanted landfill waste collected separately from the recyclables, and for majority of Hamiltonians, one 120litre wheelie bin for rubbish provided adequate capacity.
24. The new kerbside service commenced on 31 August 2020.
25. In the first three months of the implementation, 44 customer requests were received in relation to the bin size (too small) or glass crate (only able to present one crate).
26. The number of requests HCC receives in relation to bin size has reduced since the start of the new kerbside service. Anecdotally, from staff responding to customer requests, there has been a reduction of customer requests in relation to the size of red bins. Staff estimate one request per month is currently received in relation to the red bin being too small.
27. This report provides pricing options for a larger 240litre red waste bin on a fortnightly collection. An option of a weekly collection of the existing 120litre red waste bin was considered but was not pursued.
28. The reasons that a weekly collection option for the 120litre bin was not pursued was because it was likely to:
 - i. be significantly more expensive than a fortnightly 240litre collection due to additional fleet and staff required by Enviro NZ to provide the service weekly;
 - ii. having a larger carbon footprint than upsizing the bin; and
 - iii. place additional pressure on berm space on collection day in high density areas.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

34. Rubbish and recycling collection is a regular activity funded through the 2024-2034 LTP.

[REDACTED]

[REDACTED]

[illegible]

Larger Red bins

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Delivery Cost

47. There would be a one-off delivery cost for the 240litre red waste bin of [REDACTED]. A breakdown of the pricing per household is shown in the below table:

One off delivery costs - 240litre red waste bin per bin	Costs ex GST
Delivery of 240litre bin	\$ [REDACTED]
Cleaning of 120litre bin	\$ [REDACTED]
Database administration	\$ [REDACTED]
Contingency -20%	\$ [REDACTED]
Total	\$ [REDACTED]

48. Enviro NZ have noted in their proposed pricing that:

- they have allowed for delivering up to [REDACTED] 240litre red waste bins a week. Amounts over this would require additional trucks and staff and this would come at an additional cost to HCC; and
- there would be an additional charge if any bins had to be redelivered due to the 120litre red bin not being presented on the berm at the time of swapping over the bins.

Ongoing Annual Cost

49. The ongoing annual cost for the servicing of the bin would be [REDACTED] gst per annum. A breakdown of the annual pricing per bin is shown in the below table:

Ongoing annual serving costs - 240litre red waste bin	Costs ex GST
Bin 240litre lease	\$ [REDACTED]
Additional collection costs	\$ [REDACTED]
Additional disposal costs	\$ [REDACTED]
Pro rata staff and administration costs	\$ [REDACTED]
Contingency - 30%	\$ [REDACTED]
Total	\$ [REDACTED]

52. The following assumptions have been made in the calculation of the ongoing annual servicing costs of the 240litre red waste bin:
- Additional disposal costs are based on an additional 310kgs per household being disposed; and
 - An additional HCC FTE will be required to process requests for 240litre red waste bins, administer HCC databases on households using the 240litre red waste bins, administer ongoing Customer Service requests in relation to the 240litre red waste bins and undertake infield compliance work.

53. The proposed costs are in addition to the existing costs to undertake a 120litre red refuse collection in the 2024-24 LTP. These additional costs are not currently budgeted in the 2024-2034 LTP and could trigger a Special Consultative Procedure level under the Significance and Engagement Policy.
54. The below table summarises the additional benefits and risk associated with the introduction of 240litre red waste bins option for households not included in the public report:

Benefit	Risk
Options	Increase of CO2e See Public Report.
Potential Reduction of Illegal Dumping	Unable to Meet Diversion Targets See Public Report.
Street Amenity	Competition with Private Sector See Public Report.
	Internal Staffing See Public Report.
	Passing Costs for Larger Bins to Residents Currently rubbish and recycling costs are passed on to Hamilton residents as part of the General Rate. This structure means that households that don't use the larger 240litre waste bin service would be subsidising those that do. To enable the additional costs to be passed to actual households using the larger bins there would need to be a change of rates structure to allow a Targeted Rate.
	Stolen Bins A larger 240litre bin that is stolen or removed from a property could result in the individual stealing or removing the bin being able to access the service without paying any capital or annual charge for the service. Although the stolen bin may eventually be recovered this may take a significant period of time and could mean that the service costs are greater than anticipated.
	Budgets Although there would be an increase in revenue if there was a targeted rate from charging households who use the upsized bin service operational budgets would need to increase to meet the unbudgeted additional costs of supplying the service. A [REDACTED] uptake would result in a one off [REDACTED] budget increase for the supply and delivery costs of the bins and an additional \$[REDACTED] per annum of ongoing operational costs. A [REDACTED] uptake would result in a one off \$[REDACTED] budget increase for the supply and delivery costs of the bins and an additional [REDACTED] per annum of ongoing operational costs.

55. A snapshot of some Councils that provide an option to upsize the red lid waste bin is shown in the table below:

	Standard Service	Upsize Option	One Off Cost	Annual Cost	Charging Structure
Tauranga City Council	140litre collected fortnightly	240litre collected fortnightly		\$350.0 for upsize vs \$245 standard	Targeted Rate. Change must be requested by the property owner.
Auckland City Council - Manukau	120litre collected weekly	240litre collected weekly	\$40.0 plus remaining annual cost to the end of the financial year	\$290.09 for upsize vs \$174.77 standard	Targeted Rate for annual cost. Change must be requested by the property owner. One off cost invoiced and paid before delivery.
Auckland City Council - North Shore	120litre collected weekly	240litre collected weekly	\$40.0 plus remaining annual cost to the end of the financial year	\$96.70 for upsize vs \$58.26 standard but must purchase a tag for every tip. Changing to rates funded from March 2025.	Targeted Rate for annual cost. Change must be requested by the property owner. One off cost invoiced and paid before delivery.
Christchurch City Council	140litre collected fortnightly	Can only downsize to 80litre collected fortnightly	\$97.65	Nil	Target Rate. Can request a 240litre green bin at additional cost.
Hutt City Council	120litre collected weekly	240litre collected weekly	\$115.0	\$384.0 for upsize vs \$192.0 standard	Targeted Rate. Change must be requested by the property owner.

56. A number of other Councils such as Dunedin City Council, Western Bay of Plenty District Council, Rotorua District Council, Matamata Piako District Council and Thames Coromandel District Council and Queenstown Lakes District Council do not provide an upsize option for red waste bins.

Inorganic Collection

57. As pointed out in the public report Illegal Dumping Mitigations some other cities and towns provide is an inorganic collection funded by those Councils.
58. The below table provides an estimate of costs for HCC to provide an annual inorganic collection to residents:

	Costs	Assumptions
Truck		hours a week.
Staff Costs		hours a week.
Disposal Costs		per household.
HCC communication and staff costs		for administration. Additional systems and communications relating to the service.
Contingency - 20%		
Total Cost Estimate	\$ 5,291,631	

59. This type of collection is difficult for any contractor to provide a fixed cost for – especially if the work has not been undertaken previously and there is no historic information on collection uptake.
60. Any inorganic collection is likely to be charged based on an hourly rate for collection of refuse and disposal costs based on the actual tonnes of refuse collected. Hourly rates and disposal costs from Rubbish and Recycling Contract 16234 have been used to calculate the cost.
61. At this stage there is a high level of uncertainty around the cost estimate and further work would need to be undertaken on this if this was an option that Council wished to pursue.
62. The provision of an inorganic collection would require a variation to the Rubbish and Recycling Contract 16234. These costs are not currently budgeted in the 2024-2034 LTP and could trigger a Special Consultative Procedure level under the Significance and Engagement Policy.

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Financial Considerations - *Whaiwhakaaro Puutea*

73. The below table shows the potential financial implications of options included in the above discussions should Council wish to pursue them:

Options (Should be an option to do nothing include Status Quo)	Cost – Ex GST	Budgeted or Unbudgeted
1. One off Delivery Cost – 240litre Red Lid Waste Bin	\$298,000 – 10% Household Uptake \$596,000 – 20% Household Uptake	Unbudgeted
2. Ongoing Annual Servicing Charge – 240litre Red Lid Waste Bin	\$1,194,000 per annum – 10% Household Uptake \$2,388,000 per annum – 20% Household Uptake	Unbudgeted
3. Inorganic Collection	\$5,291,631 per annum	Unbudgeted
4. Special Consultative Procedure for – 240litre Red Lid Waste Bin and/or Inorganic collection	\$125,000 one off cost	Unbudgeted

Legal and Policy Considerations - *Whaiwhakaaro-aa-ture*

74. Staff confirm that this matter complies with the Council's legal and policy requirements.

Climate Change Impact Statement

75. Any future options for level of service increased rubbish bin sizes and actions associated with reducing litter and illegal dumping will need to be assessed against the Climate Change Policy for both emissions and climate change adaptation.

Wellbeing Considerations - *Whaiwhakaaro-aa-oranga tonutanga*

76. The purpose of Local Government changed on the 14 May 2019 to include promotion of the social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').

77. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.

78. The matters set out in this report are consistent with that purpose.

Social

79. Any future options for level of service improvements for litter and illegal dumping will likely have a positive impact from a social wellbeing perspective.

80. Cleaner streets and recreational areas will promote individuals, families, whaanau, iwi, hapuu and communities achieve their goals relating to a sense of belonging and social inclusion such as health, the strength of community networks, safety and connectedness.

81. Any improvements to levels of service will also help reduce the social normalisation that it is accepted to have litter and illegal dumping around the city.

Economic

82. Any future options for level of service improvements for litter and illegal dumping can potentially have a positive impact on economic growth. With a reduction of litter and illegal dumping the city will appear more vibrant and potentially attract future economic growth.

Environmental

83. Any future options for level of service improvements for litter and illegal dumping can have a positive impact on Environmental wellbeing by removal of litter and illegal dumping from our natural environments, in particular, waterways.

Cultural

84. Any improvements to the levels of service associated with litter and illegal dumping align with the objectives of Tai Tumu, Tai Pari, Tai Ao and Te Rautaki Taamata Ao Turoa o Hauaa (Iwi Management Plans of Waikato Tainui and Ngaati Hauaa respectively).
85. The Waikato-Tainui Environmental Plan, Tai Tumu, Tai Pari, Tai Ao – page 234 recognises Solid and Hazardous Waste management in a way that is best practice and manages social, cultural, spiritual, economic, and environmental needs. An identified method for delivery is through the following hierarchy:
- i. reducing the amount of waste produced (including composting and mulching of green waste);
 - ii. reusing waste;
 - iii. recycling waste;
 - iv. recovering resources from waste;
 - v. treating residual waste; and
 - vi. appropriately disposing of residual wastes.

Risks - *Tuuraru*

86. Risks of the options are presented in the tables above. Any changes to the LOS and any increase of costs would need to be assessed against Council's financial strategy and the impact that these may have.

Significance & Engagement Policy - *Kaupapa here whakahira/anganui*

87. Any improvements to the levels of service associated with litter and illegal dumping will need to be assessed against Significance and Engagement Policy.
88. Any improvements to the levels of service associated with litter and illegal dumping and subsequent costs will determine the level, if any of community engagement required.
89. Any decision by Council to undertake a 240litre red waste bin or inorganic collection could trigger a Special Consultative Procedure level under the Significance and Engagement Policy. This Consultative Procedure has not been budgeted for in the 2024-34 LTP. Communication and Engagement have advised there is no opportunity to undertake this engagement in 2024/25 financial year.

Attachments - *Ngaa taapirihanga*

There are no attachments for this report.