

From: [Official Information](#)
To: [REDACTED]
Cc: [Official Information](#)
Subject: Final response - LGOIMA 469719 - [REDACTED] - Data for 40-Space Car Park Project
Date: Wednesday, 2 April 2025 8:19:11 am
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)

Kia ora,

We refer to your information request below. Hamilton City Council provides the following response.

Your request:

I hope this message finds you well. My name is [REDACTED] and I am a student at Wintec Rotokauri Campus currently undertaking a project focused on the design and planning of a 40-space car park within Hamilton.

Under the Local Government Official Information and Meetings Act 1987 (LGOIMA), I respectfully request access to information that could assist in the development of this project. Specifically, I am seeking:

- **Design Standards and Guidelines:** Documentation outlining the standards, guidelines, and best practices recommended or mandated by the Hamilton City Council for the design and construction of car parks, particularly those accommodating approximately 40 vehicles.
- **Zoning Regulations and Permitting Requirements:** Information on zoning laws, land-use regulations, and the necessary permits or consents required for establishing a car park of this size within Hamilton.
- **Traffic Impact Assessments:** Any studies or reports that detail the impact of similar-sized car parks on local traffic flow and congestion, which would be instrumental in understanding potential challenges and considerations.
- **Sustainability and Environmental Considerations:** Guidelines or policies related to environmental sustainability, including stormwater management, green spaces, and other ecological factors pertinent to car park development.

If there are any fees associated with processing this request, please inform me in advance. Additionally, if some of this information is publicly available through other channels, guidance on where to locate these resources would be greatly appreciated. Thank you for considering my request. I look forward to your response within the statutory 20 working days, as stipulated by the LGOIMA. Please feel free to contact me via email or phone should you require any further information or clarification.

Our response:

This information is public and can be found in the Operative District Plan. Link to ODP <https://hamilton.isoplan.co.nz/eplan/#>.

• **Design Standards and Guidelines:**

All of this information can be found in the Operative District Plan. Documentation outlining the standards, guidelines, and best practices recommended or mandated by the Hamilton City Council for the design and construction of car parks, particularly those

accommodating approximately 40 vehicles.

- **Zoning Regulations and Permitting Requirements:**

All of this information can be found in the Operative District Plan. Information on zoning laws, land-use regulations, and the necessary permits or consents required for establishing a car park of this size within Hamilton.

- **Traffic Impact Assessments:**

Any studies or reports that detail the impact of similar-sized car parks on local traffic flow and congestion, which would be instrumental in understanding potential challenges and considerations. It may be easier to discuss this with the team directly Jason Wright is the Planning Guidance team lead, and he would be happy to meet. You can reach out to Jason.wright@hcc.govt.nz.

- **Sustainability and Environmental Considerations**

All of this information can be found in the Operative District Plan Chapter 25. Guidelines or policies related to environmental sustainability, including stormwater management, green spaces, and other ecological factors pertinent to car park development.

We would like to recommend booking a meeting with one of our planners to discuss the Operative District Plan, to reach them you can email districtplan@hcc.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision.

Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngaa mihi

Keeley Faulkner

Official Information Advisor & Legal Support Officer

Legal services

Governance & Assurance Team | Partnerships, communication & Maaori

Email: officialinformation@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.govt.nz



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I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.

From: [REDACTED]

Sent: Sunday, March 30, 2025 10:08 PM

To: info@hcc.govt.nz

Subject: Official Information Request: Data for 40-Space Car Park Project

Dear Hamilton City Council Official Information Team,

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Best regards,

