

**From:** [Official Information](#)  
**To:** [REDACTED]  
**Cc:** [Official Information](#)  
**Subject:** Final response - LGOIMA 474799 - [REDACTED] - BCA non technical FTE  
**Date:** Monday, 28 April 2025 10:18:21 am  
**Attachments:** [image001.png](#)  
[image002.jpg](#)  
[image003.jpg](#)

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Kia ora,

We refer to your information request below. Hamilton City Council provides the following response.

**Your request:**

*I am doing some analysis on BCA performance with respect to technical and non technical support staff.*

*To achieve this, I am making LGOIMA requests to a number of medium sized local authorities for information on the makeup of their building control team.*

*Could I please have the following data;*

- Current total technical FTE holding a competency (inspections and consents)*
- Total number of dedicated BCA quality assurance FTE*
- Total number of dedicated training and/or competency assessor FTE*
- Total number of dedicated administration FTE*
- Confirmation if the BCA Quality Assurance Manager function under regulation 6 is performed as a full FTE, or fulfilled by an officer with other responsibilities (partial FTE or other technical BCA function)*

**Our response:**

**1. Current total technical FTE holding a competency (inspections and consents)**

- Inspections: 11 FTE
- Processing: 9 FTE
- Certification: 3 FTE
- Compliance Schedules: 1 FTE

**2. Total number of dedicated BCA quality assurance FTE**

1 FTE

**3. Total number of dedicated training and/or competency assessor FTE**

- Training – 1 FTE
- Competency Assessor – 0.5 FTE

**4. Total number of dedicated administration FTE**

6 FTE

**5. Confirmation if the BCA Quality Assurance Manager function under regulation 6 is performed as a full FTE, or fulfilled by an officer with other responsibilities (partial FTE**

**or other technical BCA function)**

1 FTE [Dedicated to Quality]

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

**Ngaa mihi**

**Keeley Faulkner**

Official Information Advisor & Legal Support Officer

Legal services

Governance & Assurance Team | Partnerships, communication & Maaori

Email: [officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)



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*I support flexibility at work. While it suits me to send this email now, I don't expect a response outside of your own working hours.*

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**From:** [REDACTED]

**Sent:** Tuesday, 22 April 2025 2:28 pm

**To:** [officialinformation@fndc.govt.nz](mailto:officialinformation@fndc.govt.nz); [mailroom@wdc.govt.nz](mailto:mailroom@wdc.govt.nz); [customer.services@tcdc.govt.nz](mailto:customer.services@tcdc.govt.nz); [info@waide.govt.nz](mailto:info@waide.govt.nz); Official Information <[officialinformation@hcc.govt.nz](mailto:officialinformation@hcc.govt.nz)>; [info@waipad.govt.nz](mailto:info@waipad.govt.nz); [info@tauranga.govt.nz](mailto:info@tauranga.govt.nz); [lgoimarequests@hdc.govt.nz](mailto:lgoimarequests@hdc.govt.nz); [enquiries@npdc.govt.nz](mailto:enquiries@npdc.govt.nz); [info@wcc.govt.nz](mailto:info@wcc.govt.nz); [info@tasman.govt.nz](mailto:info@tasman.govt.nz); [mdc@marlborough.govt.nz](mailto:mdc@marlborough.govt.nz); [office@wmk.govt.nz](mailto:office@wmk.govt.nz); [contactus@selwyn.govt.nz](mailto:contactus@selwyn.govt.nz); [customer@timdc.govt.nz](mailto:customer@timdc.govt.nz); [dcc@dcc.govt.nz](mailto:dcc@dcc.govt.nz); [services@qldc.govt.nz](mailto:services@qldc.govt.nz)

**Subject:** LGOIMA - BCA non technical FTE

Good Afternoon.

I am doing some analysis on BCA performance with respect to technical and non technical support staff.

To achieve this, I am making LGOIMA requests to a number of medium sized local authorities for information on the makeup of their building control team.

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please contact me by email or on [REDACTED] if you would like any clarifications.

Kind Regards

[REDACTED]